



**hameleon**  
Personnel Services

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Tel: 01525 218 068 Fax: 01525 218 067

Company Name and Address:

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Temporary Worker:

Reporting to:

Week ending:

Please complete  
actual hours worked:

	Start	Finish	Breaks	Hours
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				
Sunday				
Total				

Signature

Position

Full Name

Date

We confirm that the hours worked are correct and we accept your terms and conditions for the chargeable hours at the agreed rate, as per the assignment confirmation.